



||Kharas Regional Council

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30 November 2022

Ref:
Enq PMU

PROCUREMENT REFERENCE NUMBER: SC/RP/KRC-04/2022/2023

For

**REPORT ON EXAMINATION AND EVALUATION OF BID: COMPANY PROFILES
FOR RENDERING OF CONSULTANCY FOR THE REVIEWING OF THE
CURRENT STRATEGIC PLAN AND THE DEVELOPING OF THE NEW
STRATEGIC PLAN OF THE ||KHARAS REGIONAL COUNCIL – AS
RECOMMENDED TO THE PROCUREMENT COMMITTEE**

**[Issued in terms of Section 7 (1)(i) of the Public Procurement Act, 2015 (Act No. 15 of
2015)]**

All official correspondences must be addressed to the Chief Regional Officer

THE RENDERING OF CONSULTANCY FOR REVIEWING OF THE CURRENT STRATEGIC PLAN AND THE DEVELOPING OF THE NEW STRATEGIC PLAN OF THE ||KHARAS REGIONAL COUNCIL

1. **Scope of Contract:** Rendering of Consultancy for Reviewing of the Current Strategic Plan and the Developing of the New Strategic Plan of the ||Kharas Regional Council
2. **Procurement Method used:** Request for Proposals
3. **Date of invitation of Bids:** 07 September 2022
4. **Closing date for submission of bids:** 07 October 2022
5. **Date and place of opening of bids:** 07 October 2022 at ||Kharas Regional Council Education Boardroom at 11H00
6. **Number of bids received by closing date:** 1
7. **Number of bids received late:** 0
8. **Number of Bids evaluated:** 1
9. **Responsiveness of bids:** 1

**PUBLIC NOTICE FOR BIDDERS NOT RECOMMENDED FOR THE BID
PROCUREMENT REFERENCE NUMBER: SC/RP/KRC-04/2022/2023**

TABELE 1: LIST OF BIDS THAT ENTERED BID EVALUATION PROCEDURE

NO.	NAME OF BIDDER	AMOUNT
1	Lavenham Investments	N\$285 000.00

LIST OF BIDDERS NOT SUBMITTING MANDATORY DOCUMENTS AS PER ITB NO 4 A-E)

None

LIST OF UNQUALIFIED BIDDERS

None

LISTS OF BIDDERS FAILED TO COMPLETE SECTION 2 OF THE BID DOCUMENT

None



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LISTS OF BIDDERS NOT MEETING THE FINANCIAL REQUIREMENTS

None

TECHNICAL ADMINISTRATIVE COMPLIANCE GRID

NO	COMPANY NAME	BID AMOUNT	COMPANY REGISTRATION		ORIGINAL GOOD STANDING WITH SOCIAL SECURITY		ORIGINAL GOOD STANDING WITH FINANCE		AFFIRMATIVE ACTION CERTIFICATE		MINISTRY OF LABOUR INDUSTRIAL RELATIONS & EMPLOYMENT CREATION	
			YES	NO	YES	NO	YES	NO	YES	NO	YES	NO
1	Lavenham Investment	N\$285 000.00	✓		✓		✓		✓		✓	

Methods of Evaluation and Selection

The Bid Evaluation Committee evaluated the bid against the evaluation criteria as set out in the bid document, the minimum marks to be acquired is 70% as indicated in the bidding document.

Best Evaluated Bid

On the basis of the evaluation which was carried out in accordance with the bidding document requirement it is recommended that the above Bidder in **Table 1** meet the specifications to review the current Strategic Plan and develop the new Strategic Plan of the ||Kharas Regional Council.

NB! All interested parties are called to lodge their written objections, if any, within seven (7) days in terms of the Public Procurement Act, 2015 (No. 15 of 2015) as amended and hand delivered in a sealed envelope or put in small Tender Box on the ground floor at Wheeler street, ||Kharas Regional Council, Keetmanshoop by not later than **Friday, 09 December 2022 at 11H00**.

NB! Please indicate on the envelope: **Objections for Bid No: SC/RP/KRC-04/2022/2023** rendering of consultancy for the reviewing of the current Strategic Plan and the developing of the new Strategic Plan of the ||Kharas Regional Council – for more information please do not hesitate to contact the Public Procurement Unit at pmu.kharas@gmail.com.



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